

Ferring Retirement Club
Charitable Incorporated Organisation
(Charity No. 1212151)

FIRST ANNUAL GENERAL MEETING
Wednesday 17th June 2026 @ 2pm

MEMBERS' BOOKLET

Ferring Retirement Club CIO | Charity No. 1212151
201 Greystoke Road, Ferring, BN12 5JL
Email (for AGM purposes): secretary2025.frc@gmail.com
Telephone: 07522 092690

1 June 2026

Dear Member

Ferring Retirement Club CIO ("FRC CIO")
First Annual General Meeting: Wednesday 17 June 2026 @ 2pm

This is your AGM pack comprising:

- Notice of Annual General Meeting and Agenda
- The Chair's Annual Statement
- The Trustees' Annual Report for the year ended 30 September 2025
- The Accounts for the year ended 30 September 2025

The Annual General Meeting of Ferring Retirement Club CIO (Charity No. 1212151) will be held at **2pm on 17 June 2026** at Glebelands Community Centre. **RSVP:** It would be helpful to know whether you will be attending or wish to send your apologies by emailing the Secretary at secretary2025.frc@gmail.com or calling **07522 092690**.

FRC CIO was incorporated on 14 February 2025 and this will be the club's inaugural AGM. As such, there are no previous minutes to present to the forthcoming meeting. However, the 2025 AGM minutes of the old FRC charity (charity number 1040624) are available to view on the club's website.

Trustees

New constitutional rules apply to FRC CIO, adopting the Charity Commission's model form, which include provisions relating to retirement of trustees by rotation. Previously, all of the trustees of the old FRC charity would retire at the AGM and offer themselves for re-election. Under the new constitution, one third of the trustees (or the nearest number to one third) will retire from office at the AGM and offer themselves for reappointment by the members. This will occur on a rotational basis at future AGMs.

New Trustees

All trustees are unpaid volunteers and bring a wide range of different skills and experiences to the club. If any member is interested in joining the board of trustees of FRC CIO, please contact the Secretary at secretary2025.frc@gmail.com.

B Griffin
FRC CIO Secretary
secretary2025.frc@gmail.com

**NOTICE IS HEREBY GIVEN THAT
THE FIRST ANNUAL GENERAL MEETING
OF FERRING RETIREMENT CLUB CIO (Charity No. 121215)
WILL BE HELD AT 2PM ON WEDNESDAY 17th JUNE 2026
AT THE GLEBELANDS COMMUNITY CENTRE, FERRING BN12 5JL**

AGENDA

Welcome from the Chair, Sue Pratt

1. Apologies for absence
2. Declarations of interest
3. Presentation of the **Chair's Annual Statement**
4. Presentation of the **Trustees' Annual Report** for the year ended 30 September 2025
5. Presentation of the **Financial Statements (Accounts)** for the year ended 30 September 2025
6. **Trustee retirements by rotation and reappointments**
 - a. **Roger Abbott** retires by rotation and offers himself for reappointment
 - b. **Lynda Gould** retires by rotation and offers herself for reappointment
 - c. **Bernadette Griffin** retires by rotation and offers herself for reappointment
7. **New trustees**
8. **Independent Examiner**

To note that **Jane Crathern** will continue as the Independent Examiner for the 2026/7 financial year
9. Any other business
10. Chair's closing remarks

Notice dated 1 June 2026

B Griffin
Secretary
Secretary2025.frc@gmail.com

Ferring Retirement Club CIO Chair's Annual Statement 2025/26

Our new charity

It has been very exciting to be part of the transition of our old FRC charity to a charitable incorporated organisation (CIO). The new status provides a more structured governance regime by way of a constitution that follows the Charity Commission model (but retaining the old charity's key charitable objects). The new CIO was registered on 14 February 2025 and the formal transfer of assets and liabilities from the old charity to the new FRC CIO was completed on 16 September 2025. Accordingly, with effect from the new membership year, which commenced on 1 October 2025, members of the old charity were invited to join the new FRC CIO. I believe that the transfer process has been almost seamless and I hope that members will agree that there has been no disruption or difference to the activities and facilities that the club provides.

Inaugural Annual General Meeting

It is with great pleasure that we invite you, our members, to the very first Annual General Meeting of Ferring Retirement Club CIO. You will note that this is being held in the Summer (unlike the old FRC charity AGM) and we propose to retain this Summer scheduling going forward.

The trustees

The trustees of the old FRC charity agreed to take on the same trustee roles with the new FRC CIO, and I am very grateful to each of them for doing so and for all their hard work, time and effort in helping to ensure a smooth transitional process from the old FRC charity. Their strong stewardship means that the club can continue, as it has in previous years, to provide a place for its members to come and enjoy a range of social activities. The trustees possess a range of skills, knowledge and attributes that are required in an ever increasing compliance setting and a great deal of work goes on in the background in that connection. Being a charity trustee carries a legal responsibility for the charity's management and administration. The trustees meet regularly to review the club's financial status and needs, policies and procedures as well as considering and implementing a range of regulatory matters.

You will notice from the AGM agenda that only three of the trustees are retiring and offering themselves for reappointment. This is because the new constitution only requires one third of the trustees (or the nearest number to one third) to retire at the AGM on a rotational basis.

A call for new trustees

In order to ensure the continued existence of the club, we need a board of willing and capable trustees to undertake the management and administration tasks involved in the club's day to day operations and its legal and regulatory compliance. If you or anyone you know might be interested in becoming a trustee, please contact the club's Secretary at secretary2025.frc@gmail.com for more information. Our current Secretary, Bernie Griffin, has agreed to continue in post for another year and so we are, in particular, looking for a suitable candidate to take on that role from next year.

Our section leaders and helpers

As with the trustees, our section leaders and helpers have moved over to the new CIO. This wonderful group of volunteers, who give their time freely, are the cornerstone of the club's success; they are instrumental in the day to day running of the club and the activities offered. There really would be no club without each and every one of them and my sincere thanks go to all involved.

I would like to take this opportunity to give a special thank you to Dave Wallace, who recently decided to retire as our maintenance officer. I am grateful to Dave for all the work he has done for the club.

Activities and events

Most of our weekly activities are very well attended. Some are almost full but we continue to manage the attendance lists as best we can. A full timetable of Monday to Friday activities can be found on the website. In addition, the monthly FRC Flyer provides details of all forthcoming events. I hope that members find the website, the FRC Flyer and our social media to be helpful and useful sources of information.

Saturday afternoon social sessions: We hold Saturday afternoon socials in the club room for members to attend for a chat and a hot drink or to play games. Rummikub seems to be particularly popular. There is, of course, no requirement to play games. Any member who wishes to come along just for a chat or a drink is very welcome. Again, please check the website for dates as these socials are not held every Saturday. A big thank you to those trustees and helpers who make all of this possible by giving up their Saturday afternoons to open the club room and serve refreshments.

Fish & chips lunches: These continue to be held monthly and details can be found in the monthly FRC Flyer and on the website. Please note that these lunches need to be booked and paid for in advance.

Beetle drive and quiz nights: Trustee Heather Hones has hosted a number of beetle drives, which have proved to be very popular with members, as was our recent quiz night, run by trustee Annie Lambert. Keep an eye on the monthly FRC Flyer and website for details of future dates for both of those activities.

Choir: Members will know that the choir has been renamed "Village Voices" but there has been no change to the standard of the performances, which remain brilliantly entertaining. The choir continues to be headed up by its Musical Director Anne Robinson, with accompanist Jenny Jeffrey. Every member of the choir is a volunteer spending hours of time practicing to be able to present such a high standard of entertainment. I hope that members enjoyed last year's Christmas concerts and the "Love 2" concerts held in April 2026. The next performances will take place on 17th and 19th September, followed by the 2026 Christmas concerts on 10th and 12th December. Keep an eye on the FRC Flyer and website for dates and ticket sale details.

Christmas Lunch: The FRC CIO Christmas lunch held on 12 December last year, was a very enjoyable event and has become something of an established member favourite. Please note that the 2026 Christmas lunch will be held on **Saturday 19 December 2026**. We will aim to keep the ticket cost at the same rate as in previous years. Ticket information will be provided in the monthly FRC Flyer later in the year.

Trustees' Annual Report and Balance Sheet for the year ended 30 September 2025

On pages **7 to 9** of this AGM Booklet, you will find the formal **Trustees' Annual Report (TAR)** for FRC CIO's first financial year. This forms part of the Financial Statements (Accounts) and provides important financial and regulatory information for filing with the Charity Commission. Do take this opportunity to read through the TAR, particularly the section relating to use of reserves.

On page **10** of this AGM Booklet, you will find the **Balance Sheet** for the year to 30 September 2025. FRC CIO was incorporated on 14 February 2025 and held no assets until late September 2025. Following completion of the Transfer Agreement with the old charity, most of the club's financial assets (cash and investments) were transferred by the old FRC charity to the new FRC CIO by the financial year end. The Balance Sheet reflects that position.

The full Financial Statements for the year 14 February to 30 September 2025 are available on the website.

Closing comments

It is worth remembering that we are a relatively small charity, endeavouring to create a fun-filled and caring environment. We really hope that we have achieved and will continue to achieve that key aim. Through our Welfare Officer, Jan Garland, we reach out those members who are poorly, going through hard times or even celebrating a milestone birthday. We have been doing this for a while now and hope to continue to do so. Members can help us in that regard by letting a section leader or trustee know of any member who we should reach out to.

Finally, I would like to take this opportunity to remember with fondness our members who have passed away.

Sue

Sue Pratt (Chair)

1 June 2026

FERRING RETIREMENT CLUB
(Charitable Incorporated Organisation 1212151)

TRUSTEES' REPORT

FOR THE PERIOD 14TH FEBRUARY TO 30TH SEPTEMBER 2025

Structure, governance and management

Ferring Retirement Club is a Charitable Incorporated Organisation registered under charity number 1212151 ("FRC CIO") and is governed by its constitution dated 14 January 2025. FRC CIO was created with the intention of taking a transfer of all assets and liabilities and taking on the day to day operations from the original Ferring Retirement Club, an unincorporated charity registered under charity number 1040624 ("the original charity"), in accordance with special resolutions passed by the members of the original charity on 24 November 2024.

A formal Transfer Agreement made between FRC CIO and the original charity was duly completed on 16 September 2025 and the original charity will be dissolved in due course. In the meantime, the current trustees sit on the boards of both organisations and have the benefit of a Section 105 Order granted by the Charity Commission on 25 June 2025, permitting decisions to be made by the trustees notwithstanding any conflicts of interest that might arise.

FRC CIO has adopted the same policies as the original charity. These policies will be reviewed by the trustees on a regular basis, to ensure that the same remain appropriate and relevant to FRC CIO's objectives and operations.

Trustee meetings are held every two months. All trustees give their time voluntarily and receive no remuneration or benefits. The trustees all participate fully in decision-making and understand their remit, specifically the duties and responsibilities of being a charity trustee, including safeguarding the charity's assets. The trustees are aware of the Charity Commission guidance on public benefit and confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to it. Certain of FRC CIO's policies make specific reference to the public benefit requirement and how it might be achieved.

Where appropriate, systems or procedures have been established to mitigate any risks that FRC CIO might face. Internal control risks are minimised by the implementation of procedures for authorisation of all financial transactions.

With effect from 1st October 2025, the members of the original charity were invited to join the new FRC CIO. Membership take up has been very good.

Objectives, activities and performance

Although FRC CIO was only created in 2025, it continued to seamlessly offer the same range of activities as previously offered by the original charity, with no interruption to members in terms of day-to-day operations. FRC CIO members enjoyed a range of activities including social coffee mornings, art, bridge, choir,

dance fit, meditation, poetry, rummikub, seated exercises, short mat bowls and table tennis with attendance at all activities remaining good.

Communication with members was achieved in a number of ways, including via Facebook and the website, both of which were updated regularly. In addition, a monthly FRC Flyer was emailed to members (with hard copies also available in the club premises) providing updates and information about activities and events.

Financial review

In furtherance of the transfer of assets and liabilities by the original charity to FRC CIO, and in accordance with the provisions of the formal Transfer Agreement dated 16 September 2025, the accounts show that sums totalling £270,050 were transferred from the original charity to FRC CIO before the financial year-end, with a further sum of £85,554 falling due before, but transferred after the financial year end.

The trustees also report a surplus of £700 during the financial period, representing a small number of member subscriptions received before the financial year end.

At the period end FRC CIO had net current assets of £355,604.

FRC CIO does not hold any funds as a custodian trustee.

Use of reserves

The trustees of FRC CIO acknowledge the significant sums transferred to it by the original charity and the high level of reserves that FRC CIO now holds. FRC CIO is aware of the duty to ensure that income is used in the furtherance of its objects and to spend such income within a reasonable period of receipt, but may retain an appropriate level of reserves for property running and maintenance costs and future financial planning.

FRC CIO has to date used part of its reserves for capital expenditure items, including necessary electrical works, heating system improvements and clubhouse and kitchen upgrades.

In addition, the trustees have identified other items of expenditure to be covered by reserves, including:

- legal fees relating to the grant of a new sublease of FRC CIO's premises;
- the cost of necessary repair or replacement works that part of the roof for which FRC CIO will be responsible under the new sublease, referred to above;
- a financial contribution to FRC CIO's landlord, Glebelands Community Centre (being a local Ferring charity) in respect of the cost of works to the landlord's part of the roof at 201, Greystoke Road, Ferring; and
- Other sundry clubroom and kitchen upgrades, including new windows, kitchen flooring and fire alarm.

In the longer term the trustees will continue to assess the Charity's future financial needs and retain suitable reserves accordingly, whilst looking at ways to use reserves for the benefit of the membership. This could include subsidising any shortfalls in running costs and events and by keeping membership fees and activity charges at current levels for the next 2-3 years and, hopefully, longer subject to continuing financial review. In addition, the trustees are committed to making donations to other Ferring charities whose aims and purposes align with FRC CIO's charitable objects, in line with its public benefit commitments.

Trustees' Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of FRC CIO and of the surplus of FRC CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently public benefit requirements
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of FRC CIO. They are also responsible for safeguarding the assets of FRC CIO and, therefore, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 28 April 2026

Signed on their behalf by Susan Pratt, Chair

Sue Pratt

FRC CIO Balance Sheet as at 30 September 2025

FERRING RETIREMENT CLUB (Charitable Incorporated Organisation - 1212151)

BALANCE SHEET FOR THE PERIOD 14TH FEBRUARY TO 30TH SEPTEMBER 2025

	*Notes	Unrestricted funds £	Restricted funds £	Total as at 30th Sep 2025 £	Total as at 30th Sep 2024 £
Fixed Assets					
Tangible Assets	2				
Investments	3				
Total Fixed Assets		0	0	0	0
Debtors		85554		85554	0
Cash at Bank and in Hand	7	270050	0	270050	0
Total Current Assets		355604	0	355604	0
Creditors					
Amounts falling due within one year	8	0		0	0
NET CURRENT ASSETS	9	355604	0	355604	0
TOTAL ASSETS less current liabilities		355604	0	355604	0
Creditors: amounts falling due in more than one year	9			0	
NET ASSETS		355604	0	355604	0
Funds of the Charity					
General Funds		355604	0	355604	0
		-	-	-	-
Total funds		355604	0	355604	0

Approved by the Trustees on 28 April 2026

Signed on their behalf by Susan Pratt

Signature *Sue Pratt*

***Notes** = notes to the Financial Statements for the year to 30 September 2025